	<b>MARIANO MARCOS STATE UNIVERSITY</b> <b>Procurement Division</b>	Document Code	PD-FRM-002	
	<b>Request for Quotation (RFQ)</b> <b>(Goods and Services)</b>	Revision No.	4	Page 1 of 3
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### REQUEST FOR QUOTATION (RFQ)

Date: 9/30/2021  
PR No. 2021-09-268 (05206441)

Sir/Madam:

Please quote your lowest price on the item/s listed below, and submit your quotation duly signed by you or your duly authorized representative not later than **3 days** subject to the Terms and Conditions provided at the last page of this RFQ.

Delivery period must be at least within **30 days** upon receipt of the Notice to Proceed or Purchase Order.

For any clarification, you may email us at bac@mmsu.edu.ph.

  
**NATHANIEL R. ALIBUYOG**  
 BAC Chair

ITEM	QTY	Unit	ITEM DESCRIPTION	ABC/unit	TOTAL PRICE
1	2	set	Measuring cup, Stainless (for solid)	510.00	
2	1	set	Measuring cup, Plastic (for solid)	1,200.00	
3	2	set	Measuring cup, Stainless (for liquid)	500.00	
4	2	set	Measuring cup, Glass (for liquid)	1,170.00	
5	2	set	Measuring spoon, Plastic	840.00	
6	2	set	Measuring spoon, Stainless	610.00	
7	3	set	Cake turn table, Stainless	300.00	
8	2	pc	Pie pan, Stainless, 6"	720.00	
9	2	pc	Pie pan, Stainless, 8"	600.00	
10	2	pc	Pie pan, Stainless, 10"	550.00	
11	6	pc	Rolling pin, Wooden, 12"	350.00	
12	3	pc	Pie pan, Glass	840.00	
13	2	set	Rubber Scrapper, Rubber, White (3 pcs/set)	435.00	
14	6	pc	Palette Knife, Stainless	270.00	
15	6	pc	Cake Stand with tier, Wooden, 2 layers	1,320.00	

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16	6	pc	Cake pillars, Plastic, 8 inches	305.00	
17	6	set	Grater, Plastic, Stainless	400.00	
18	6	set	Wooden spoons	400.00	
19	2	set	Mixing bowls, Stainless (6 pc/set)	2,160.00	
20	2	set	Wire Whisk, Chrome coated, stainless	300.00	
21	6	pc	Muffin pan, Stainless, small (2 oz, 1/2oz)	350.00	
22	6	pc	Muffin pan, Stainless, medium	370.00	
23	6	pc	Muffin pan, Stainless, large	390.00	
24	6	pc	Loaf pan, Stainless, small	100.00	
25	6	pc	Loaf pan, Stainless, medium	110.00	
26	6	pc	Loaf pan, Stainless, large	120.00	
27	4	pc	Rectangular pan, Stainless, 8x8	950.00	
28	4	pc	Round pan, 6" Stainless	450.00	
29	4	pc	Round pan, 8" Stainless	450.00	
30	4	pc	Round pan, 10" Stainless	820.00	
31	4	pc	Round pan, 12" Stainless	720.00	
32	4	pc	Round pan, 14" Stainless	1,250.00	
33	4	pc	Round pan, 16" Stainless	1,450.00	
34	6	pc	Flour sifter, Stainless (round)	375.00	

**TOTAL ESTIMATED BUDGET: 74,930.00**

REMARKS/NOTE: \_\_\_\_\_

After having carefully read and accepted your Terms and Conditions, I/we submit our quotation/s on the item/s at prices indicated above.


Business Name: \_\_\_\_\_  
 Business Address: \_\_\_\_\_  
 Printed Name of the Owner: \_\_\_\_\_  
 TIN: \_\_\_\_\_  
 PhilGEPS Registration Number: \_\_\_\_\_  
 Business Permit: \_\_\_\_\_  
 Omnibus Sworn Statement: \_\_\_\_\_  
 Annual Income Tax Return: \_\_\_\_\_  
 Canvassed by: \_\_\_\_\_

\_\_\_\_\_  
 Signature over Printed Name

\_\_\_\_\_  
 Tel. No./Cellphone No./e-mail address

\_\_\_\_\_  
 Date

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**TERMS AND CONDITIONS:**

1. Bidders shall provide correct and accurate information required in this form.
2. Bidders may quote for any or all of the items.
3. Bidders shall submit a copy of the following documents along with the Quotation:
  - a. Mayor's/Business Permit
  - b. Notarized Omnibus Sworn Statement (if ABC is more than P 50,000.00)
  - c. Income/Business Tax Return (if ABC is more than P 500,000.00)
4. Price quotation/s, to be denominated in Philippine peso, shall include all taxes, duties and/or levies payable.
5. Quotations exceeding the Approved Budget for the Contract shall be rejected.
6. Award of contract shall be made to the lowest quotation which complies with the minimum technical specifications and other terms and conditions stated herein.
7. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
8. The item/s shall be delivered according to the requirements specified in the Technical Specifications.
9. The University has the right to inspect and/or test the goods to confirm their conformity to the technical specifications.
10. Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay.

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